



**AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD.  
(An AAI Subsidiary)**

**Corporate Headquarters New Delhi  
Human Resources Directorate**

**CIRCULAR No- 1 of 2025 - Dated 22.05.2025**

**The Eligibility criteria and other Terms & Conditions for the Post of Security Screener (Certified) -**

▪ **ELIGIBILITY CRITERIA:**

**1.1 Educational/Professional Qualifications:**

- a) Graduation from any recognized Board /University/ Institution.
- b) Essential – (i) Possess valid BCAS Basic AVSEC (13 days) Certificate; (ii) Possess valid BCAS Screener Certification (Standalone or ILHBS) (at least valid till 30.08.2025) (iii) Ability to read/speak English, Hindi and/or conversant with local language.
- c) Preferable – (i) Valid Dangerous Goods Certification
- d) **Experience:** Any period. However, the candidate must have valid BCAS Certified Screener (Standalone or ILHBS) with valid AVSEC Basic certification.

- **Age limit:** Age should not be more than 40 years as on date of Interview Circular.

▪ **Pay and Allowances:**

- i) The monthly remuneration payable to the Security Screener (Certified) is as under:

Period	Emoluments (Inclusive of All)
First Year	Rs. 30,000/- per month
Second Year	Rs. 32,000/- per month
Third Year	Rs. 34,000/- per month

**The candidates who are already drawing higher pay than the remuneration, mentioned above their pay protection may be considered with 3% additional increment.**

In addition to above: Per Month The TA/DA/Lodging & Boarding (if be deputed on tour) shall be equivalent to three tier AC rail fare.

The PF Contribution shall be equivalent to the ceiling basic of Rs.15000/- i.e., Rs.1800 p.m. as per prevailing EPF Act.

**Medical Insurance:** A maximum of Rs.10,000/- per annum shall be reimbursed on account of purchase of Medical Insurance by the personnel for self & dependent family members, on production of duly certified tax invoice/receipt thereof, in case he/she is not getting medical benefits from any other source

Gratuity, as per Gratuity Act, wherever applicable.

Candidates who report in AAICLAS for joining within 15 days from the issue of offer of engagement, they shall be given additional Rs.20,000/- as Joining Bonus. In case of non-completion of full tenure of 3 years, this joining bonus shall also be recoverable from such candidates.

- The Contract shall be terminated in case the candidate is unable to qualify the requisite Refresher Examinations conducted by Bureau of Civil Aviation Security (BCAS) within prescribed time limit and only maximum 1 attempt will be permitted to qualify requisite Refresher Examinations. In other words, the passing of requisite Examinations conducted by BCAS, within the prescribed limit, is mandatory condition for continuation of contract with the company. In case, the candidate will not be able to qualify or fails to appear in the requisite refresher examination, the decision of the AAICLAS management will be final and binding on the employee.

## **1. GENERAL CONDITIONS:**

**1.1 Nationality / Citizenship:** Candidate must be a citizen of India. Please note that the eligibility criteria specified herein are the basic criteria for applying the post. Candidates must necessarily produce the relevant documents pertaining to nationality, age, educational qualifications, preferential qualifications, experience etc. in original along with a photocopy thereof in support of their identity and eligibility at the time of joining.

**1.2 Upper age limit:** Age relaxation of 5 years to candidates belonging to Scheduled Caste/Scheduled Tribe and age relaxation of 3 years to OBC (Non-Creamy Layer) shall be considered. Age relaxation of 5 years to candidates belonging to Ex- Serviceman category. All relaxations shall be subject to submission of valid certificate issued by appropriate government authority. The date of birth as recorded in the Matriculation/Secondary Examination certificates will only be accepted. No subsequent requests for change in date of birth will be entertained.

**1.3** Please make note of it that all communications by AAICLAS pertains to this recruitment drive shall only & only be made on the e-mail id as provided by the candidates and not by post. So, keep checking the email ID to be informed to AAICLAS for the purpose.

**1.4** In case at any stage, it is found that any wrong/false information is given by the candidate, the candidature of the said candidate be treated as cancelled without assigning any reason whatsoever. In case the wrong/false information comes to the notice of the management at a later stage, the engagement be treated as cancelled and necessary recovery be made in addition to action, as per rules.

**1.5** In case of any change or amendment or updation or deletion (in part or full) either with regard to the number of position; cadre; remuneration; criteria; eligibility etc., (either post publication) the same shall only be updated/uploaded on the official website of AAICLAS i.e. [www.aaiclas.aero](http://www.aaiclas.aero).

**1.6** The applicant must ensure that they fulfil all the eligibility criteria, and that the particulars furnished by him/her in the application are correct in all respects. At any stage of the Selection Process, if the particulars furnished by the applicants or any documents in support of educational qualifications and experience are found to be fake or forged, the candidature is liable to be rejected and, if engaged, engagement will be terminated, without giving any notice or reasons thereof.

**1.7** The decision of AAICLAS Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to any of the above position(s) etc. shall be final and binding on all the candidates.

1.8 In case any candidate is already working with any Government Department/ PSU/Autonomous Body, they have to produce a NOC from their present employer.

1.9 Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as Disqualification.

1.10 This particular contract is initially for a period of 3 years and in case of closure of any AAICLAS station (due to any reason), the individual has to complete his/her contract at other station, as per the need of the company. AAICLAS will not bear any liability on account of service bond/salary/leave salary/pension contribution etc. if any, of previous employment of any candidate working in Central/ State Government/ Autonomous Body/ Public Sector Undertaking.

1.11 AAICLAS reserves the right to restrict/ enlarge/ cancel the engagement in this selections process, in part or full, if need so arises, without issuing any further notice or assigning any reason whatsoever.

1.12 Any modifications related to recruitment of posts mentioned in this advertisement will be published on AAICLAS website i.e. [www.aaiclas.aero](http://www.aaiclas.aero).

1.13 In case of any query, aspirants may write to AAICLAS helpdesk at [hr.recruitment@aaiclas.aero](mailto:hr.recruitment@aaiclas.aero). Further in case the query is not resolved the candidates may contact at helpdesk number 011-24667781.

1.14 The detail Terms & Conditions will be provided with the offer letter to be issued to the selected candidate.

1.15 Period of Contract i.e. Fixed Term Contract (FTC) for a period of three years further extendable purely on need of the company as well as performance of the candidates.

(a) The FTC will be renewable/fresh contract, as the case be, will only be at the sole discretion of the management of AAICLAS only subject to satisfactory performance.

(b) The Contract could be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station.

1.16 The short-listed candidates will be considered for engagement on a Fixed Term Contract basis (FTC) initially for a period of three years. **The period of one year (for all positions) will be treated as probation period and on successful completion of probation period, the period of engagement will be considered for extension and/or fresh contract at the sole discretion of the Management of AAICLAS.** Selected candidates will have to join the station of engagement, then only the engagement will come into force.

1.17 After selection and posting, if any candidate at any point of time during the contract found suspicious in view of the security concern at the duty point, the decision of the AAICLAS Management will be final and binding on the concerned candidate.

1.18 For the selection process, no TA/DA or reimbursement etc. shall be made by AAICLAS.

#### **ANNOUNCEMENTS**

All further announcements/ details/communication pertaining to this process will only be published/ provided on AAICLAS authorized website [www.aaiclas.aero](http://www.aaiclas.aero) from time to time and not through post.

AAICLAS, CHQ  
New Delhi